

**University of Tennessee Health Science Center**  
**2017 PROMOTION AND TENURE CHECKLIST and**  
**Summary of FINAL PROBATIONARY REVIEW of Tenure-Track Faculty**

**Form 5**

Name: \_\_\_\_\_ Preferred First Name: \_\_\_\_\_

Recommended for:  Tenure  Promotion to Rank: \_\_\_\_\_

Tenure Status  On Tenure Track  Tenured  Not eligible for Tenure  
 Tenure Review Date: \_\_\_\_\_  
 Date Tenure Awarded: \_\_\_\_\_  
 Reason Not Eligible: \_\_\_\_\_

Department \_\_\_\_\_ College \_\_\_\_\_  
 Personnel ID# \_\_\_\_\_ Highest Degree \_\_\_\_\_  
 Home Street Address \_\_\_\_\_  
 Home City \_\_\_\_\_ Home State \_\_\_\_\_ Home Zip Code \_\_\_\_\_

First UTHSC Appointment Date \_\_\_\_\_ Rank \_\_\_\_\_  
 Current UTHSC Appointment Date \_\_\_\_\_ Rank \_\_\_\_\_  
 Total # of Years as UTHSC Faculty \_\_\_\_\_ Total # of Years as Faculty Anywhere \_\_\_\_\_  
 Years in Present Rank at UTHSC \_\_\_\_\_ NOTE: For AFSA use Only.

Committee Votes **PROMOTION VOTES & METRIC GRID SCORE**  
 Departmental<sup>1</sup> # of Yes \_\_\_\_\_ # of No \_\_\_\_\_ # of Abstained \_\_\_\_\_ Metric Score \_\_\_\_\_  
 College<sup>1</sup> # of Yes \_\_\_\_\_ # of No \_\_\_\_\_ # of Abstained \_\_\_\_\_ Metric Score \_\_\_\_\_

Comments

Committee Votes **TENURE VOTES**  
 Departmental Committee Votes<sup>1</sup> # of Yes \_\_\_\_\_ # of No \_\_\_\_\_ # of Abstained \_\_\_\_\_  
 College Committee Votes<sup>1</sup> # of Yes \_\_\_\_\_ # of No \_\_\_\_\_ # of Abstained \_\_\_\_\_

Comments

**ATTACHMENTS (in order as below)**

- |  |   |
|--|---|
| <input type="checkbox"/> Dean's Letter (with justification statement required if early promotion &/or Tenure)<br><input type="checkbox"/> College Committee Letter (indicate if dissenting report is to be included)<br><input type="checkbox"/> Chair's Letter (with justification statement required if early promotion &/or Tenure) | <input type="checkbox"/> Department Committee Letter (indicate if dissenting report is to be included)<br><input type="checkbox"/> Reference Letters (internal and external; on letterhead; rank indicated; tenured – if tenure rec.)<br><input type="checkbox"/> Current CV in proper UTHSC format |
|--|---|

**Form Prepared By (type full name)** \_\_\_\_\_ **Phone #** \_\_\_\_\_ **Date Prepared** \_\_\_\_\_

<sup>1</sup> Indicate number of positive and negative recommendations as well as number of abstentions. If no departmental or college committee was convened, include reason in the relevant comment box.